



**NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR**

To  
Chairman, CDC

Date:

**Sub: Approval for Internship (in India) during 2<sup>nd</sup> Year for M.Tech students**

Sir,

I am a 1<sup>st</sup> Year M.Tech student of National Institute of Technology, Durgapur. I am interested to undergo **on-campus/ off-campus** Internship at \_\_\_\_\_ (company's name & address) during the 2<sup>nd</sup> year, from \_\_\_\_\_ (start date) to \_\_\_\_\_ (end date). I do not hold any other internship offer in the 2<sup>nd</sup> year.

I shall be highly obliged if you kindly allow me to undergo the said Internship for the period mentioned above.

Thanking you and looking forward to your favorable response.

Yours sincerely,

(Student's Signature)

Name:

Roll No.:

Mobile No.:

Email ID:

Forwarded by:

.....  
(Project Coordinator)

Approved by:

.....  
(Department HOD)

Recommended by:

.....  
For Career Development Center (CDC)

**Important:**

Please intimate the confirmation of internship to the student's Email-ID and also to [placementcell@admin.nitdgp.ac.in](mailto:placementcell@admin.nitdgp.ac.in)